

DUNNHILLS™

STEAKS, SEAFOOD & BAR

General Event Contract/ Information

Menu Selections: Final Confirmation of our food selections must be finalized seven days prior to your event .

Private Room Size:

- Wine Room** can accommodate 12 - 14 guests
- Jazz Room** can accommodate 26 people with 3 tables or 17 guests at one table.
- FireSide Patio Room** can accommodate 64 guests
- Chicago Room** can accommodate up to 90 guests

Deposits: A non-refundable deposit of \$200 is required to reserve your event space. Deposits will be applied towards your final bill on the day of the event. In the event a cancellation occurs, deposits will be refunded in gift certificate form.

Guarantee: A final count is required 3 business days prior to your event. In the event we do not receive a final count you will be charged your original count.
Signed reservation contract is required to confirm a private function

Service Charge: An 18% service charge will be added to all food & beverages.

Taxes: All food and beverages are subject to all state and local taxes.

Decorations: You are free to decorate the room yourself within reason and subject to management approval.

Miscellaneous Food Policies: Dunnhills Steak & Chophouse policy is to prohibit any food/beverage prepared outside of Dunnhills Steak & Chophouse from being brought onto and consumed on the premises. This policy may, at the General Manager's discretion, have exceptions. In the event any exception is made to this policy, there will be a charge associated. If you would like to bring in your own cake a \$1 cutting fee will be charged.

Room Minimums: Dunnhills Steak & Chophouse does not enforce a room minimum. All events booked prior to standard business hours will have a minimum requirement of 25 guests. Private Rooms available on Saturday & Sundays at 1:00 pm

Private Room Events are for 4 hours: Charges may be added for additional hours.

Payment: Final payment is due in full at the conclusion of your event by Credit Card or Cash. Checks are not accepted.

Customer Signature: _____

Date: _____